



**Howard Gardner Community Charter School  
Meeting Notes/Minutes  
Governing Board of School  
Regular Board Meeting  
Thursday, June 20, 2024, 5:00 PM  
Howard Gardner Community School, 647 E St. Chula Vista, CA 91910**

**Present:** Danielle Taylor (via Zoom) Leslie Steele, Vanessa Zuniga-Garcia, Yolanda Torres

Joined Late:

Absent: Jamie Bastide

Recorder:s: Lori Rapp

AGENDA ITEMS	DISCUSSIONS	ACTION / FOLLOW – UP
1.Call to Order and Roll Call	<ul style="list-style-type: none"><li>• Call to order at 5:01pm</li></ul>	By: Leslie Steele
2. Approval of Agenda for June 20, 2024	<ul style="list-style-type: none"><li>• Approved</li></ul>	1st: Steele 2nd: Torres 3 Ayes 0 Nays 0 Abstained <b>Approved</b>
3. Approval of Minutes from Regular Board Meeting on May 9, 2024	<ul style="list-style-type: none"><li>• Approved</li></ul>	1st: Steele 2nd: Torres 3 Ayes 0 Nays 0 Abstained <b>Approved</b>
4. Approval of Minutes from Regular Board Meeting on May 14, 2024	<ul style="list-style-type: none"><li>• Approved</li></ul>	1st: Steele 2nd: Torres 3 Ayes 0 Nays 0 Abstained <b>Approved</b>

5. Public Comment	<ul style="list-style-type: none"> <li>● Lori Rapp - expressed heartfelt gratitude to Dr. Taylor for her service to HGCS. She also thanked current coworkers and shared that our Summer Enrichment Campers are having a splendid time!</li> <li>● Jesus Flores - gave ideas and hopes to improve our campus physical environment and help it become more vibrant and tidy.</li> </ul>	No Action Required.
6. Board Member Report	<ul style="list-style-type: none"> <li>● Leslie Steele - thanked everyone for her experiences serving on our board at HGCS.</li> </ul>	No Action Required
7.. Staff Member Reports	<ul style="list-style-type: none"> <li>● Executive Director: Dr. Danielle Taylor <ul style="list-style-type: none"> <li>○ Site Visit Letter</li> <li>○ Thank You</li> </ul> </li> </ul>	No Action Required
8. Public Hearing: 2024-2025 LCAP	<ul style="list-style-type: none"> <li>● Dr. Danielle Taylor explained the LCAP</li> </ul>	No Action Required
9. Adoption of the 2024-2025 LCAP Packet	<ul style="list-style-type: none"> <li>● Approved</li> </ul>	1st: Steele 2nd: Torres 3 Ayes 0 Nays 0 Abstained <b>Approved</b>
10. Approval of the 2024-25 Budget	<ul style="list-style-type: none"> <li>● Delano Jones, North Compass Consulting</li> <li>● Approved</li> </ul>	1st: Steele 2nd: Torres 3 Ayes 0 Nays 0 Abstained <b>Approved</b>
11. Approval of the 2024-25 Budget Overview for Parents	<ul style="list-style-type: none"> <li>● Approved</li> </ul>	1st: Steele 2nd: Torres 3 Ayes 0 Nays 0 Abstained <b>Approved</b>

<p>12. Overview of the 2024-25 Local Indicator Report</p> <ul style="list-style-type: none"> <li>Board also voted for approval.</li> </ul>	<ul style="list-style-type: none"> <li>Approved</li> </ul>	<p>1st: Steele 2nd: Torres 3 Ayes 0 Nays 0 Abstained <b>Approved</b></p>
<p>13. Approval of EPA Resolution and Estimated Expenditures</p>	<ul style="list-style-type: none"> <li>Approved</li> </ul>	<p>1st: Steele 2nd: Torres 3 Ayes 0 Nays 0 Abstained <b>Approved</b></p>
<p>14. Approval of EPA Estimated Actuals for 2023-24</p> <ul style="list-style-type: none"> <li>Date corrected.</li> </ul>	<ul style="list-style-type: none"> <li>Approved</li> </ul>	<p>1st: Steele 2nd: Torres 3 Ayes 0 Nays 0 Abstained <b>Approved</b></p>
<p>15. Approval of Consolidated Application for 2024-25</p>	<ul style="list-style-type: none"> <li>Approved</li> </ul>	<p>1st: Steele 2nd: Torres 3 Ayes 0 Nays 0 Abstained <b>Approved</b></p>
<p>16. Approval of the 2024-2025 BeUtmost LEAP Program</p> <ul style="list-style-type: none"> <li>Before and After School Program</li> </ul>	<ul style="list-style-type: none"> <li>Approved</li> </ul>	<p>1st: Steele 2nd: Torres 3 Ayes 0 Nays 0 Abstained <b>Approved</b></p>
<p>17. Approval of the BeUtmost PE Program</p> <ul style="list-style-type: none"> <li>Physical Education Credentialed Staff</li> </ul>	<ul style="list-style-type: none"> <li>Not Approved</li> <li>HGCS will not use the BeUtmost PE Program for 24-25. HGCS will use our own employees for PE instruction..</li> </ul>	<p>1st: 2nd: 0 Ayes 3 Nays 0 Abstained <b>Not Approved</b></p>

<p>18. Approval of the 2024-25 BeUtmost Student Camps</p> <ul style="list-style-type: none"> <li>Extended Learning Opportunity Camps</li> </ul>	<ul style="list-style-type: none"> <li>Approved</li> </ul>	<p>1st: Zuniga  2nd: Steele  3 Ayes  0 Nays  0 Abstained  <b>Approved</b></p>
<p>19. Approval of Powerschool System for 2024-25</p>	<ul style="list-style-type: none"> <li>Approved</li> </ul>	<p>1st: Steele  2nd: Torres  3 Ayes  0 Nays  0 Abstained  <b>Approved</b></p>
<p>20. Approval of IT Company for 2024-25</p>	<ul style="list-style-type: none"> <li>Charter Tech - Selected by Board for 24-25</li> <li>Circle - Not selected for 24-25</li> </ul>	<p>1st: Torres  2nd: Steele  3 Ayes  0 Nays  0 Abstained  <b>Approved</b></p>
<p>21. Action Item: Removal of Officers from Financial Accounts Resolution</p>	<ul style="list-style-type: none"> <li>Approved</li> </ul>	<p>1st: Torres  2nd: Steele  3 Ayes  0 Nays  0 Abstained  <b>Approved</b></p>
<p>22. Closed Session  Announcement of Items to be discussed in Closed Session  (Government Code §54957.7(a);  (Gov. Code § 54957 (b)(1))  i. Personnel Matters</p>	<ul style="list-style-type: none"> <li>Closed session started 6:42 pm</li> <li>Closed session ended at 7:19 pm</li> </ul>	<p>No Action Required.</p>
<p>23. Closed Session Report</p>	<ul style="list-style-type: none"> <li>Report out at 7:21 pm <ul style="list-style-type: none"> <li>Board made an improvement plan for an HGCS employee.</li> <li>Board reviewed our Executive Director hiring committee recommendations, made their selection, and will contact that candidate with a job offer.</li> </ul> </li> </ul>	<p>No Action Required</p>

24.. Adjournment	<ul style="list-style-type: none"> <li>• Meeting adjourned at 7:30 pm</li> <li>• Next scheduled regular meeting date: TBD</li> </ul>	1st: Torres 2nd: Steele 3 Ayes 0 Nays 0 Abstained <b>Approved</b>
------------------	--	--

Vanessa Zuniga-Garcia

---

**Print Name** (Governing Board Secretary of Howard Gardner Community Charter School)

---

**Signature** **Board-Approval Date**