



**Howard Gardner Community Charter School  
Meeting Notes/Minutes  
Governing Board of School  
Regular Board Meeting  
Thursday, May 9, 2024, 5:00 PM  
Howard Gardner Community School, 647 E St. Chula Vista, CA 91910**

**Present: Danielle Taylor (via Zoom), Jamie Bastide, Leslie Steele, Vanessa Zuniga-Garci, Yolanda Torres**

Joined Late:

Absent:

Recorder:s: Marisol Cortes

AGENDA ITEMS	DISCUSSIONS	ACTION / FOLLOW – UP
1.Call to Order and Roll Call	<ul style="list-style-type: none"><li>• Call to order at 5:06pm</li></ul>	By: Jaime Bastide
2. Approval of the Agenda for May 9, 2024	<ul style="list-style-type: none"><li>• Approved</li></ul>	1st: Vanessa Zuniga-Garcia 2nd: Leslie Steele 4 Ayes 0 Nays 0 Abstained <b>Approved</b>
3. Approval of the Minutes from Regular Board Meeting on April 11, 2024	<ul style="list-style-type: none"><li>• Approved</li></ul>	1st: Vanessa Zuniga-Garcia 2nd: Leslie Steele 4 Ayes 0 Nays 0 Abstained <b>Approved</b>
4. Public Comment	<ul style="list-style-type: none"><li>• Public comments read by Kaylla Hawkins</li><li>• Anonymous public comments were submitted by students and parents regarding a staff member and inappropriate comments</li></ul>	No Action Required.

5. Board Member Report	<ul style="list-style-type: none"> <li>● Leslie Steele reported out on the progress and process for the Executive Director hiring. A panel has been formed.</li> </ul>	No Action Required
6.. Staff Member Reports	<ul style="list-style-type: none"> <li>● Executive Director: Dr. Danielle Taylor <ul style="list-style-type: none"> <li>○ ED Survey Results In</li> <li>○ Golden Mic</li> <li>○ Teacher Appreciation Week</li> </ul> </li> <li>● Operations Manager: Marisol Cortes <ul style="list-style-type: none"> <li>○ Enrollment Update- 194 students</li> <li>○ Operational Changes- Due to budget</li> <li>○ Open Positions- Kinder and Exec. Director</li> <li>○ Executive Director Resumes</li> </ul> </li> </ul>	No Action Required
7. March 2024 Financials	<ul style="list-style-type: none"> <li>● Delano Jones - North Compass Consulting</li> </ul>	No Action Required
8. April 2024 Check Register	<ul style="list-style-type: none"> <li>● Delano Jones - North Compass Consulting</li> </ul>	No Action Required
9. Approval of the English Learner Reclassification Policy	<ul style="list-style-type: none"> <li>● Board members asked about: <ul style="list-style-type: none"> <li>○ Interventions</li> <li>○ LTEL's</li> <li>○ Data to support student</li> </ul> </li> <li>● Ms. Gordon spoke on interventions</li> <li>● Approved</li> </ul>	1st: Jaime Bastide 2nd: Vanessa Zuniga-Garcia 4 Ayes 0 Nays 0 Abstained <b>Approved</b>
10. Approval of the 2024-2025 Declaration of Need (DON)	<ul style="list-style-type: none"> <li>● Marisol Cortes explained document</li> <li>● Approved</li> </ul>	1st: Vanessa Zuniga-Garcia 2nd: Leslie Steele 4 Ayes 0 Nays 0 Abstained <b>Approved</b>

<p>11. Approval of 2024-2025 North Compass Consulting Contract:</p> <ul style="list-style-type: none"> <li>• Back Office Provider</li> </ul>	<ul style="list-style-type: none"> <li>• Marisol Cortes shared</li> <li>• Price stayed the same</li> <li>• Approved</li> </ul>	<p>1st: Vanessa Zuniga-Garcia  2nd: Leslie Steele  4 Ayes  0 Nays  0 Abstained  <b>Approved</b></p>
<p>12. Approval of the 2024-2025 Revolution Foods Contract</p> <ul style="list-style-type: none"> <li>• Vended Meals</li> </ul>	<ul style="list-style-type: none"> <li>• Approved</li> </ul>	<p>1st: Leslie Steele  2nd: Vanessa Zuniga-Garcia  4 Ayes  0 Nays  0 Abstained  <b>Approved</b></p>
<p>13. Approval of 2024-25 Sound Therapies Contract (SpED Services)</p> <ul style="list-style-type: none"> <li>• Speech Pathologist</li> </ul>	<ul style="list-style-type: none"> <li>• Kyxie Dominguez shared contract</li> <li>• Approved</li> </ul>	<p>1st: Vanessa Zuniga-Garcia  2nd: Leslie Steele  4 Ayes  0 Nays  0 Abstained  <b>Approved</b></p>
<p>14. Approval of the 2024-2025 Specialized Therapy Services Contract (SpED Services)</p> <ul style="list-style-type: none"> <li>• Occupational Therapist, Occupational Therapy Assistance, Visual Impairment Teacher, Adaptive Physical Education, Orientation &amp; Mobility Specialist, Educationally Related Mental Health Services (ERMHS), Counselor, School Nurse - specifically for hearing &amp; vision when we have new assessments.</li> </ul>	<ul style="list-style-type: none"> <li>• Kyxie Dominguez shared contract</li> <li>• Approved</li> </ul>	<p>1st: Vanessa Zuniga-Garcia  2nd: Yolanda Torres  4 Ayes  0 Nays  0 Abstained  <b>Approved</b></p>
<p>15. Approval of the 2024-2025 BeUtmost LEAP Program</p> <ul style="list-style-type: none"> <li>• Before and After School Program</li> </ul>	<ul style="list-style-type: none"> <li>• Tabled for June 20th, 2024 board meeting</li> <li>• Board members and staff have questions regarding program</li> </ul>	<p>1st: _____  2nd: _____  0 Ayes  0 Nays  0 Abstained  <b>Tabled</b></p>
<p>16. Approval of the BeUtmost PE Program</p> <ul style="list-style-type: none"> <li>• Physical Education Credentialed Staff</li> </ul>	<ul style="list-style-type: none"> <li>• Tabled for June 20th, 2024 board meeting</li> <li>• Board members and staff have questions regarding program</li> </ul>	<p>1st: _____  2nd: _____  0 Ayes  0 Nays  0 Abstained  <b>Tabled</b></p>

<p>17. Approval of the 2024-25 BeUtmost Student Camps</p> <ul style="list-style-type: none"> <li>Extended Learning Opportunity Camps</li> </ul>	<ul style="list-style-type: none"> <li>Tabled for June 20th, 2024 board meeting</li> <li>Board members and staff have questions regarding program</li> </ul>	<p>1st: _____  2nd: _____  0 Ayes  0 Nays  0 Abstained  <b>Tabled</b></p>
<p>18. Approval of the Multi-Year (2024-2027) Christy White, Inc. Contract</p> <ul style="list-style-type: none"> <li>Auditor Contract</li> </ul>	<ul style="list-style-type: none"> <li>Approved</li> </ul>	<p>1st: Leslie Steele  2nd: Yolanda Torres  4 Ayes  0 Nays  0 Abstained  <b>Approved</b></p>
<p>19.. Adjournment</p>	<ul style="list-style-type: none"> <li>Meeting adjourned at 6:14pm</li> <li>Next scheduled meeting date: Tuesday, May 14, 2024</li> </ul>	<p>1st: Jaime Bastide  2nd: Vanessa Zuniga-Garcia  4 Ayes  0 Nays  0 Abstained  <b>Approved</b></p>

Vanessa Zuniga-Garcia

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**Print Name** (Governing Board Secretary of Howard Gardner Community Charter School)  
6-20-24

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**Signature**

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**Board-Approval Date**