



**Howard Gardner Community Charter School  
Meeting Notes/Minutes  
Governing Board of School  
Regular Board Meeting  
Thursday, April 11, 2024, 5:00 PM  
Howard Gardner Community School, 647 E St. Chula Vista, CA 91910**

**Present:** Danielle Taylor, Jamie Bastide, Leslie Steele, Vanessa Zuniga-Garcia

Joined Late:

Absent:

Recorder:s: Lori Rapp

AGENDA ITEMS	DISCUSSIONS	ACTION / FOLLOW – UP
1.Call to Order and Roll Call	<ul style="list-style-type: none"><li>● Call to order at 5:00pm</li></ul>	By: Vanessa Zuniga-Garcia
2. Approval of Agenda for April 11, 2024	<ul style="list-style-type: none"><li>● Approved</li></ul>	1st: Steele 2nd: Bastide 3 Ayes 0 Nays 0 Abstained <b>Approved</b>
3. Approval of Minutes from Regular Board Meeting on February 22, 2024	<ul style="list-style-type: none"><li>● Approved</li></ul>	1st: Bastide 2nd: Steele 3 Ayes 0 Nays 0 Abstained <b>Approved</b>
4. Public Comment	<ul style="list-style-type: none"><li>● No Public Comment</li></ul>	No Action Required.
5. Board Member Report	<ul style="list-style-type: none"><li>● Leslie Steele<ul style="list-style-type: none"><li>○ Campus Visit</li><li>○ Leslie Steele’s family is moving in July due to a Military transfer.</li></ul></li></ul>	No Action Required

6.. Staff Member Reports	<ul style="list-style-type: none"> <li>● Executive Director: Dr. Danielle Taylor <ul style="list-style-type: none"> <li>○ Mic Drop Recipients</li> <li>○ College and Career Week</li> <li>○ Black History Month</li> <li>○ Read Across America</li> <li>○ CSI/DA Designation - Dashboard Review</li> <li>○ SDCOE Site Visit</li> </ul> </li> </ul>	No Action Required
7.Approval of Board Member Positions -	<ul style="list-style-type: none"> <li>● Nominations and Elections <ul style="list-style-type: none"> <li>○ Chairman of the Board: Bastide</li> <li>○ Secretary: Zuniga-Garcia</li> <li>○ Treasurer: Tabled</li> <li>○ Member-At-Large: Tabled</li> </ul> </li> </ul>	1st: Steele 2nd: Bastide 3 Ayes 0 Nays 0 Abstained <b>Approved</b>
8.Approval of New Board Member of HGCS Board of Directors	<ul style="list-style-type: none"> <li>● Discussion of Candidate <ul style="list-style-type: none"> <li>○ Yolanda Torres</li> </ul> </li> </ul>	1st: Bastide 2nd: Steele 3 Ayes 0 Nays 0 Abstained <b>Approved</b>
9. Executive Director Job Description	<ul style="list-style-type: none"> <li>● Discussion</li> </ul>	No Action Required
10. Recruitment of Executive Director	<ul style="list-style-type: none"> <li>● Discussion</li> </ul>	No Action Required
11. Approval of English Learner Reclassification Policy	<ul style="list-style-type: none"> <li>● Discussion</li> <li>● Draft will be presented to the board at a future meeting.</li> </ul>	<b>Tabled</b>

12. Approval of iReady Math Curriculum with Assessment	<ul style="list-style-type: none"> <li>• Discussion and Sample Viewing</li> </ul>	1st: Steele 2nd: Bastide 3 Ayes 0 Nays 0 Abstained <b>Approved</b>
13. Approval of Cleaning Service - Effective 6/10/24	<ul style="list-style-type: none"> <li>• Vendors to Consider <ul style="list-style-type: none"> <li>○ Allstar Commercial Cleaning</li> <li>○ Forte Commercial Cleaning</li> <li>○ One Source, Inc.</li> </ul> </li> <li>• Allstar was selected.</li> </ul>	1st: Bastide 2nd: Steele 3 Ayes 0 Nays 0 Abstained <b>Approved</b>
14. Approval of the 2023-24 Revised Multi-Year Projection Budget	<ul style="list-style-type: none"> <li>• Delano Jones - North Compass Consulting</li> </ul>	1st: Steele 2nd: Bastide 3 Ayes 0 Nays 0 Abstained <b>Approved</b>
15. Approval of 2023-24 Second Interim Financial Report	<ul style="list-style-type: none"> <li>• Delano Jones - North Compass Consulting</li> </ul>	1st: Bastide 2nd: Steele 3 Ayes 0 Nays 0 Abstained <b>Approved</b>
14. Closed Session Announcement of Items to be discussed in Closed Session (Government Code §54957.7(a); 2024-25 Executive Director's Contract (Gov. Code § 54957 (b)(1)) i. Personnel	<ul style="list-style-type: none"> <li>• Closed session started at 6:28pm</li> <li>• Closed session ended at 6:54pm</li> </ul>	No Action Required.
15. Closed Session Report	<ul style="list-style-type: none"> <li>• Report out at 6:55pm</li> <li>• Jamie Bastide reported out: <ul style="list-style-type: none"> <li>○ HGCS Board accepted the resignation of Executive Director Danielle Taylor effective 6/30/24</li> <li>○ After that date, Dr. Taylor is on a month to month contract until the new Executive Director transitions.</li> </ul> </li> </ul>	No Action Required

15.. Adjournment	<ul style="list-style-type: none"> <li>• Meeting adjourned at 6:56pm</li> <li>• Next scheduled regular meeting date: Thursday, May 16, 2024</li> </ul>	1st: Bastide 2nd: Steele 3 Ayes 0 Nays 0 Abstained <b>Approved</b>
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**Print Name** (Governing Board Secretary of Howard Gardner Community Charter School)

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**Signature**

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**Board-Approval Date**